



# Board of County Commissioners Agenda Request

4A

Agenda Item #

**Requested Meeting Date:** June 25, 2024

**Title of Item:** Resolution authorizing Land Commissioner to execute Widseth Contract

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Dennis (DJ) Thompson		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Dennis (DJ) Thompson, Land Commissioner		<b>Estimated Time Needed:</b> 5 Minutes
<b>Summary of Issue:</b> <p>At its May 12, 2020 meeting, the Aitkin County Board of Commissioners passed a motion to retain Widseth for engineering services for the Mille Lacs East ATV Trail project and to enter into a contract for project scoping. At the December 20, 2022 board meeting, Commissioners passed a motion to approve the Workplan and Fee Amendment from Widseth to continue proceeding with the design and construction services for the Mille Lacs East ATV Trail project.</p> <p>The actions taken by the Board allowed the county to contract with Widseth for project scoping, engineering, and design however, there was not a resolution authorizing the Aitkin County Land Commissioner to execute such agreements as are necessary to implement the project on behalf of Aitkin County.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Adopt a resolution authorizing the Aitkin County Land Commissioner to execute the approved Workplan and Fee Amendment from Widseth as is necessary to implement the project on behalf of Aitkin County.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED June 25, 2024

By Commissioner: xxx

**20240625-xxx**

**Resolution allowing Land Commissioner to execute Mille Lacs ATV workplan from Widseth**

**WHEREAS**, the Aitkin County Board of Commissioners at its May 12, 2020 meeting, passed a motion to retain Widseth for engineering services for the Mille Lacs East ATV Trail project and to enter into a contract for project scoping.

**WHEREAS**, the Aitkin County Board of Commissioners at its December 20, 2022 meeting, passed a motion to approve the Workplan and Fee Amendment from Widseth to continue proceeding with the design and construction services for the Mille Lacs East ATV Trail project.

**WHEREAS**, the motions passed in 2020 and 2022 did not authorize the Aitkin County Land Commissioner to execute the contract from Widseth as is necessary to implement the project on behalf of Aitkin County.

**THEREFORE, BE IT RESOLVED**, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25<sup>th</sup> day of June 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 25<sup>th</sup> day of June 2024**

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Jessica Seibert  
County Administrator